

e-mailed  
10/14/21

**SCHOOL EMERGENCY DRILLS**  
~~2021-2022~~  
~~2020-2021~~ Documentation Form

**Type of Drill**

- Fire Drill** (5 Required – 3 must be held by December 1)
- Tornado Drill** (2 Required – 1 must be held in March)
- Lock Down/Shelter in Place Drill** (3 Required – 1 must be held by December 1<sup>st</sup> & at least one after January 1<sup>st</sup>)

**Time of Drill**

- Standard Schedule
- Class Change
- Recess
- Lunch
- Other \_\_\_\_\_

Name of Reporting School: Keicher Elementary

Date of Drill: 10-7-21

Time Drill was Held: 10:01

Exact Time Required to Evacuate/Shelter/Secure: 3:01

Total Participants: 445

Remarks: pre-school was in session so backlog leaving south west doors

To date the following drills have been conducted for 2016-2017:

- Fire Drill 2 out of 5
- Tornado Drill \_\_\_\_\_ out of 2
- Lock Down Drill \_\_\_\_\_ out of 3

Name of Person Conducting Drill: Lisa Haynes

Title of Person Conducting Drill: Principal

Signature of Building Principal: Lisa Haynes